



**ST. ANDREW'S PRESBYTERIAN  
CHURCH**  
Stittsville Ontario

*A caring congregation  
of Christian faith,  
welcoming all, praising God,  
and seeking to do God's work.*

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## **Agenda for Annual Congregational Meeting**

**February 27, 2011**

- 1. Call to Worship**
- 2. Election of recording secretary**
- 3. Review & Approval of the Agenda**
- 4. Review & Adoption of 2010 Annual meeting minutes**
- 5. Business Arising**
- 6. Review & Adoption of 2010 reports**
- 7. Review & Approval of 2011 Budget**
- 8. Review & Approval of Presbyterians Sharing amount**
- 9. Election of Church Officers**
  - Treasurer**
  - Auditors**
  - Envelope Secretary**
  - Trustees**
  - Board of Managers**
- 10. New Business:**
- 11. Remembering those we have lost in the past year**
- 12. Adjournment:**

**Closing Prayer and Benediction**

**Congregational  
Meeting**



**Annual Congregational Meeting**  
Sunday February 28<sup>th</sup>, 2010

**Minutes**

The Annual Congregational Meeting of St. Andrew's Presbyterian Church, Stittsville was held in the lower hall on Sunday 28<sup>th</sup> February, at 1pm. The meeting followed a lunch served by the youth of the congregation which was greatly appreciated by the congregation and a photo presentation of the year's activities in St. Andrews.

1. Reverend Doug Kendall opened the meeting with welcoming remarks and a Call to Worship.
2. **Election of meeting Chair and recording secretary:** Moved and carried that Rev. Kendall chair the meeting and Hilary Dick record the minutes.
3. **Review and approval of the Agenda:** Moved by Herb Brennan, seconded by Charlie Monette that the Agenda be approved and include two items of new business, 1. Election of new Elders and 2. Trustees Report. Carried.
4. **Minutes of Meeting on 1 March 2009.** There were no errors or omission except the spelling of Wendell's last name should be Sparkes.  
Moved by Wendell Sparkes, Seconded by Barry Paul that the Minutes be approved. Carried.
5. **Business Arising:** The new Church Photo Directory is scheduled for the Sept 30<sup>th</sup>, Oct, 1 and 2<sup>nd</sup>. Schedule forms, information etc will be available late August/ September. Hilary Dick for information.
6. **Approval of Reports:** Reports have been received, distributed and considered,

Moved by Clint Gaeble, Seconded by Anita Wong that the reports be accepted. Carried

Special thanks and appreciation was extended by Doug to the Board of Managers for their hard work. Thanks also to Geppy Walton for her work over and above the call of duty. Thanks also to Wendy Gaeble and the CARE Committee, to the Search Committee chaired by Steve Allard and Kim Allard for the Sunday school. Kim announced her retirement from her Sunday school position at the end of the School year.

Moved by Clint Gaeble and seconded by Herb Brennan that appreciation for all the reports is acknowledged. Carried.

7. **Transitions:** There is an error in the name of one Baptism. To be corrected.
8. **Review and Approval of 2010 Budget:** Several errors were noted by the Treasurer and are so recorded: Line 145 and Line 153 should read respectively \$68,855.10 and 123,885.43 also

Lines 161 and 166 should read respectively 123,858.43 and 149,741. 02.

Motion to Approve the Budget and 2009 Report moved by Herb Brennan and seconded by Jamie MacKay. Carried.

**9. Review of Presbyterian Sharing Amount.** Proposed amount suggested by Session is a target of \$7000 for 2010. This is the same amount as 2009. The suggested amount from National Office is \$19000. Noted that donated amounts must be separated out from regular donation. And members should be careful when using PAR and make sure the donation is specifically directed.  
All in Favour, Carried.

**10. Election of Officers:**

Moved by Anita Wong, seconded by Donna Brennan that Charlie Monette be asked to continue as Treasurer. Carried.

Moved by Gwen Gaebel that the Trustees be David Whittet, Jim Brown and Clint Gaebel. Carried.

Moved that Harold Morrison and Lyn Hughes be elected as Auditors. All in Favour Carried.

Moved by Clint Gaebel and Anita Wong that Ray Jamison be returned as Envelope Secretary. Carried.

Board of Managers: Refer to page 12 of the Annual Report. Fritz Vanderwal and Blair Hastie willing to serve for 3 Years. Bill McIvor's term is up but he is very willing to help as needed. Thanks were expressed for his service to the congregation.  
Moved by Jim MacKelvie that this be accepted. Carried.

**11. Election of Elders and Term Service:**

The Presbytery has approved the request from Session that St Andrew's move to a system of term service for elders. The matter had been explained in a congregational letter at the time of seeking nomination for new elders.

The retiring schedule is as follows:

2010: Bea Griffiths, Charlie Monette, R.A. Jamieson.

2021: Hilary Dick, Anita Wong, Wendell Sparkes, Gwen Gaebel

2014: Kim Allard, Steve Allard, Clint Gaebel, Barry Paul, Marlene McCarville.

2016: Dawna Selby, Jamie MacKay, Gwen Argue, Bonnie Anderson.

The new elders Dawn, Jamie, Gwen and Bonnie will serve for the 6 year term.  
Approved by the Congregation.

**12. Trustees:** The Trustees were given permission to invest the CARE funds not immediately need for CARE. Motion was Carried.

**13. New Business:** None.

**14. Minute of Silence for those who have died this year:** Bea Griffiths, Joyce Young, James Slade, Olive Hueston and Bill McKim.

**15. Motion to adjourn:** Charlie Monette, Carried. The meeting closed at 1.45pm with prayer and a Benediction.

Minutes prepared by Hilary Dick and are subject to the approval of the congregation of St. Andrew's at the 2011 Annual Congregational meeting.

## Minister's Report



2010 was a busy year for us at St. Andrew's, but as I keep saying to people who ask, "It has been a good busy". As you read through these reports think about all of the times we have enjoyed together throughout the year, the work we have done together, and also the ways we have reached out to others. Our annual report is not just a static record of where we have been, it is a statement of what we have done together in ministry, and what we plan to do in the future as we seek to reach out with God's good news in real and tangible ways for people here in our community, and others around the world. You may notice that the Annual Report looks a little different this year. We have tried to put it together as a report looking first of all at our ministry and programs, and then looking at our finances. We have tried to organize the different committee and group reports into areas of ministry like Christian Education, Worship PCW and the work of the Board of Managers. We have also included some snippets of how our ministry together is affecting people's lives.

For my part in the annual report this year, I have been asked to include a little more of what I do as the minister beyond what most people see on Sunday morning in worship. Here is a sample week in the life of your minister.

**Sunday:** Morning worship and coffee hour. A chance to share the good news, and to be together as a community of faith. Once a month the Senior Youth Group meets following worship to discuss a topic that is of interest to them.

**Monday:** My day off... usually. Unless there is a meeting that can not be planned for another day. But usually this is my day off.

**Tuesday: Morning:** I meet with Gwen Gaebel our Pastoral care co-ordinator and we go over the pastoral needs of the congregation. I usually also meet with the clerk of Session, Clint since there is always something to discuss.

**Afternoon:** Tuesday afternoon is spent catching up on emails, returning phone calls, beginning preparations for Sunday, visiting and preparing for evening meetings.

**Evening:** Tuesday evening is usually a meeting: Session, Presbytery, or something related to

Gracefield Christian Camp and Retreat Centre. I am currently the Moderator of the Presbytery of Ottawa and Chair of the Board of Directors for Gracefield Christian Camp and Retreat Centre so this comes with are some extra meetings.

**Wednesday:** I try to set Wednesdays aside for visiting. This often means a trip downtown or to a Hospital or two. Wednesday is also the day we have worship services at Walden Village, Granite Ridge and the Stittsville Villa. Granite Ridge and the Villa are every second month, and Walden village is every month. Wednesday evenings are often meetings as well.

**Thursday:** I try to have all of the information to Geppy by Thursday afternoon for the bulletin. (I try... Don't ask Geppy how often I am successful.) Thursday afternoon is more worship Prep and sermon writing, and often a CARE committee meeting. Thursday evening I am at home to look after the boys so Pam can be at choir.

**Friday:** Fridays are a quieter day since very few people like to have meetings on Fridays. It is a day for more visiting, preparing for Sunday worship, finishing the bulletin, and preparing for the next week.

**Saturday:** Often a free day during the day unless there is a special meeting of Session or the Gracefield Board. Saturday Evening is youth Group once a month or so and always finishing the sermon Saturday night. (As I have been forced to admit, I am a procrastinator.)

***And you thought ministers only worked one hour a week!***

As I said at the beginning of my report, it is a good kind of busy. Being your minister is an incredible gift. I have the opportunity to reflect on the scriptures each week and bring God's word to you in worship, prayer and sermons. You invite me into your lives at some of the most difficult times, like times of crisis and the death of a loved one; and also at times of celebration like weddings and baptisms and other significant life events. Along with all of the meetings and responsibilities, there is also lots of time for me with my family; times when I can pick the boys when school gets out and spend the rest of the afternoon with them; times when I can take an extra day off and spend it with Pam and the Daniel and Sam on a long weekend.

Life is busy, but it is a good busy. Thank you for having me as your minister in 2010, and I look forward to a "good busy" year in 2011.

Yours in the joy of Christ's service. The Rev. Doug Kendall

## Session Report

**A caring congregation of Christian faith, welcoming all, praising God,  
and seeking to do God's work**

**Teaching Elder & Moderator:** The Rev Doug Kendall

**Ruling Elders:** Kim Allard, Steve Allard, Bonnie Anderson, Gwen Argue, Hilary Dick, Clint Gaebel, Gwen Gaebel, Jamie MacKay, Marlene McCarville, Barry Paul, Dawna Selby, Wendell Sparkes, Anita Wong

Your Session has had a good year under the moderation and teaching of the Rev. Kendall. We met 8 times in regular meetings and twice in special meetings throughout the year to conduct the business of our Church.

- The Session implemented term service on Session as outlined in the book of forms. We received approval from the Presbytery of Ottawa and took steps to determine the retire-

ment schedule for the serving elders over the next 6 years. Term service requires that 1/3 of the Elders retire every 2 years. Newly elected elders will serve for a term of 6 years. The first two elders to retire are Ray Jamieson and Charlie Monette. The death of Bee Griffiths had left the Session one elder short. The Session also believed that an increase in the number of elders was required. Following the election, Dawna Selby and Jamie MacKay were ordained as elders in the Presbyterian Church in Canada and a service of induction to the Session of St. Andrew's was held for Gwen Argue, Bonnie Anderson, Jamie MacKay & Dawna Selby.

- The Session has been working on a strategic plan that builds on our mission statement. The strategic plan is looking at what St. Andrew's will be in the next 5, 10, & 25 years. How will we reach out into the growing community of Stittsville?
- The Session celebrates the increase in members and adherents that have decided to make St. Andrew's their Church. Sunday attendance at Worship and in our Sunday school continues to grow over the first full year of Rev. Kendall's ministry with us. We saw 4 members and 13 adherents join our Church family. We redistributed the elder's districts following changes to elders serving on Session. We conducted a roll review for St. Andrew's as required by the Book of Forms.
- The Session created a terms of reference and reviewed leaders for the Worship Planning Team and the Christian Education Planning Team. The Worship team is mandated to work with the minister and Director of Music to plan our worship throughout the year. The Christian Education team is mandated to plan educational programs for all of our Church family. Certainly there is a focus on Sunday school and Youth, but there is also work being done to develop adult education program.
- The Session developed the Giving Tree policy that outlined how the Tree should be used to recognize gifts to St. Andrew's for different projects. The Session also developed, practiced, and received approval from the Ottawa Fire Department for our Fire Plan. This is another part of the Leading with Care policy from the National Church.
- The Session planned the celebration of the Sacrament of the Lord's Supper 11 times in 2010. The Sacrament of Baptism was celebrated with the baptism of Rory James Britton. Rev Kendall conducted two weddings and one renewal of vows over the past year. He also presided over 6 celebrations of life. St. Andrew's remembers Olive Heuston, Bill McKim, and Mildred Rothwell who answered the call of our Lord to come home.
- Four special events applications were received during the year. Each was approved after review.

The Session is looking forward to 2011 with great anticipation. We thank God and ask His blessing on Doug as he commences his 2<sup>nd</sup> full year of ministry among us. We are excited about completing the strategic plan and sharing it with the congregation. Once we have the plan, we can use it to shape the C.A.R.E. program as we take the next steps in the long life of this Congregation and build for the next 25 to 100 years of ministry in Stittsville. We are applying to attend Stewards by Design program this year. The Session is not going to wait for acceptance to the workshop before we start a Stewardship campaign. We will commence preparation for the next group of Elders to complete their terms of service on Session early in 2012.

Respectfully submitted Clint Gaebel— Clerk of Session

## Pastoral Care Report

Your pastoral Care team is very happy to announce the addition to our team of Lyn Hughes and Louise VanDraanen both of whom completed the pastoral care course this year along with me taking it as a refresher course. Our team also includes Sylvia and Harold Morrison and Diane and Wendell Sparks who completed the course in the past. We were very pleased to be introduced to the congregation through the commissioning service which took place on January 23, 2011.



Our mandate is to provide pastoral care to everyone in the congregation that is in need of support for however long they require it. That begins with at home worshipers and continues through short term and long terms needs within the congregation as they arise. The team has followed the practice of having anyone who would appreciate pastoral visiting looked after on a regular basis by one member of our team. That way we know that everyone is receiving regular visits.

Doug and I meet every Tuesday morning to update ourselves on the changing needs of our congregation and see to it that everyone in the congregation is looked after as needed or as wanted. We understand that not everyone wants pastoring and respect each person's right to decline our support.

As a committee your team meets two to three times a year as needed to update ourselves on current happenings within our groups; to learn about new events within the congregation and see how we can adapt to changing needs; and to prepare for special happenings. These would include designing and delivering the Christmas gifts the team and our youth prepare for our at home worshipers and others.

In this New Year our team will meet in March. At this time we will update ourselves on the latest advanced courses that are available for us to take, and begin to establish a congregational prayer line to offer prayer support throughout the congregation in times of need.

It has been said that giving to others can never be selfless. I believe that to be true. The expressions of thanks we receive from those we help are such a reward. One of our congregants has expressed the feeling that she would not be alive today if it were not for the prayers, visits and encouragement she has received from our pastoral care team and others from the church. The happiness expressed in phone calls we receive from those who have received our Christmas baskets brings joy to the hearts of our team members too. Pastoral visiting is a wonderful opportunity to offer caring support for people who have the gift of being able to listen and who have the time for visiting our church family members. It is necessary to take the ten week course.



For pastoral care to work the team must be made aware of the needs within our congregation. Please be sure to let the church office or a member of our team know if you have a need or know of someone who does. We would like to offer our support.

Your prayers are needed Respectfully submitted by Gwen Gaebel

## Representative Elder to the Presbytery of Ottawa Report

I had the privilege of representing our Church at Presbytery with our minister Rev. Doug Kendall during 2010. I completed the first year and started the second year of the three year appointment as chair the Finance and Maintenance Committee. I was able to represent St. Andrew's at all 8 stated meetings of the Presbytery of Ottawa and 2 special meetings. The F&M committee met in regular or special meetings 10 times over the past year.

There were many items and issues that the Presbytery & F&M Committee was engaged in over the past year. Highlights of interest to St. Andrew's:

- Bonnie Anderson was our representative elder to the Synod of Quebec and Eastern Ontario held in Melbourne Quebec on October 15-16<sup>th</sup>, 2010.
- Rev. Doug Kendall has been selected as 1 of 6 Presbyters to represent the Presbytery of Ottawa at the Emmaus conference in May. The conference objective was to examine ways to make the functioning of Presbyteries more efficient. This has resulted in tangible changes for the Presbytery of Ottawa.
- Rev. Doug Kendall was elected as Moderator of the Presbytery of Ottawa in September for a period of one year.
- Dorothy & Alan Herbert were recognized for their contribution to Gracefield Christian Camp and Retreat Centre upon their retirement as co-managing directors. The Board of Directors under the chairmanship of our own Rev. Doug Kendall was able to recruit a new managing director for the camp. Relena Lyddon Myers was appointed as the new managing director of the Gracefield Camp and Retreat Centre. The camp is open and we are invited to share in the local Christian Camping experience.
- The F&M Committee were asked to review the proposal from the amalgamated Session of Westminster Presbyterian for the disposition of the assets from the sale of the former Erskine Church property. Terms of reference were provided by the Presbytery, investigation of Presbytery records & national Church policy, and consultation with the Session of Westminster resulted in a joint proposal to be presented at the January meeting of the Presbytery of Ottawa.
- The new Church building for Trinity Kanata continues on hold through 2010. Trinity has had several offers to purchase that have not resulted in a final sale. Presbytery is aware and ready to support us in our CARE project once we have raised the required \$200,000..
- The Presbytery of Ottawa considered a report prepared by the F&M Committee regarding Presbyterians Sharing in the Presbytery compared to Synods across Canada. It was agreed that the presentation be sent to all congregations to consider along with the requested allocation from the Presbyterian Church in Canada.
- The F&M Committee prepared the budget for the Presbytery of Ottawa and proposed the amount of Presbytery dues for each congregation. This was approved by the Presbytery in November.
- Items of normal business far too numerous to mention. I would invite anyone who wishes to know more about the working of Presbytery or with questions to contact me to discuss. Please remember that Presbytery meetings are the only open court of the Church and you are invited to attend.

In 2011 we would look forward to some important events at Presbytery that will directly affect

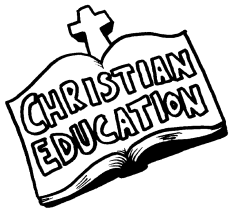
St. Andrew's.

- Rev. Kendall will complete his term as Moderator of the Presbytery.
- Finalization of the disposition of the proceeds of the sale of the former Erskine Church property.
- Board of Managers & Treasurer workshop jointly sponsored by the Presbytery of Seaway Glengarry and the Presbytery of Ottawa in the spring.
- Presentation of our CARE project to Presbytery for approval to proceed.

Respectfully submitted

Clint Gaebel - Representative Elder

## Christian Education Planning Team Annual Report



This year we established another new working group at St. Andrew's. It is not a committee because it is only planning to meet two to four times per year. This is the group that has oversight of the Nursery, Sunday School, Youth Groups and Adult Education for the church. This certainly does not mean that this group does all of the work, but its purpose is to ensure that these areas of Ministry are being thought

through, supported, and offered to the congregation.

This is what the "Christian Education Planning Team" has been doing and is going to do:

***The Christian Education Planning Team will promote spiritual growth and education for all ages in the congregation, from the nursery through Sunday School and adult education.***

Members of this team are: Kim Allard (Session), Liz Dolson, Lyn Hughes, Doug Kendall (ex officio), Heather McKeown, Jenna McKeown, Heidi Schindeler. We have met several times this year since being established in the Spring. It was with regret and complete understanding that we wished Kim Allard a happy retirement from her position as Sunday School Coordinator. Of course we also welcomed her onto the Christian Education Planning team and her experience and insight have been invaluable.

Our biggest challenges in 2010 and going into 2011 have been finding a new coordinator for the Sunday School and finding more Sunday School teachers. We have changed the format slightly, and are sharing the responsibilities of the Coordinator among a number of people. We began by having the children stay in for the whole service on Communion Sundays. This has helped the Sun-

***As we finished the dress rehearsal for the pageant and were trying to get a picture of all of the people involved, we had trouble fitting them all in at the front of the church. One of the people in watching from the congregation commented that there were 48 people in the picture, and they were all ages. It struck me at that moment what a gift it is to be a part of a community of faith that welcomes and includes so many people of different ages and abilities.***

***"Now you are the Body of Christ, and individually members of it."***

***1 Cor. 2:27***

day school since they had very little time to teach on those Sundays and we no longer need teachers one Sunday a month. It also gives the children an opportunity to be a bigger part of the worshipping community. Pam Kendall coordinated the pageant this year, Heather McKeown has taken on coordinating the nursery and the “Gifts of Love” service in February, and Lyn Hughes has taken on a large leadership role in teaching Sunday School and coordinating Adult Education.

In 2010 we enjoyed having a monthly “Cutting Edge Discussion Group” hosted by Don and Marilyn Snyder in their home. This group is looking at some of the latest trends in popular and contemporary theology. We also had an Adult Education evening at the church on the topic “What is a Presbyterian?” We looked at who we are historically, in terms of our governance, and from the perspective of lay people in the life of the congregation. Our youth Group has become two youth groups with the addition of a Sr. Youth Discussion group that meets monthly after church over lunch to discuss matters that are important to our older youth.

In 2011 we plan to find a Sunday School coordinator, recruit more Sunday School Teachers, plan at least one and hopefully two more evening Adult Education nights, begin a daytime weekly Bible Study, and continue to support the nursery and Youth Group ministries.

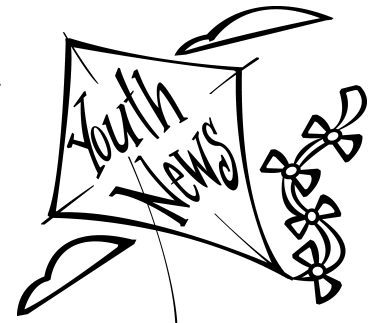
Doug Kendall for the Christian Education Planning Team

## Youth Group Report – 2011

St Andrew’s Youth Group is for youth in our congregation in grades 5-12. The youth meet once a month to enjoy each other’s friendship within a structured Christian environment. This youth group is lead by Kim Allard, Marlene McCarville and Rev Kendall and supported by the senior youth group leaders.

In October the youth group added a senior youth group for the teens in grades 8-12. This discussion group usually meets on designated Sundays for a discussion on topics that are important and of interest to the teens. Their meetings are followed by a luncheon and time of fellowship. The group is facilitated by Gwen Gaebel, Rev Kendall and Lyn Hughes.

Activities that the youth and their invited guests have enjoyed and participated in included a skating party, movie night, bowling, pool party, pizza supper followed by a visit to Saunders Farm on the eve of Halloween. Some participated in the decorating of the St Andrew’s float that the children and youth rode on, in the Stittsville Parade of Lights while others chose to help decorate the church basement for the season of advent. The youth group found time during the busy month of December to have a Christmas party which included a gift exchange, spaghetti dinner and decorating of gingerbread train cars.



Our youth reflect our mission statement in that they are a very active part of this caring congregation, inviting friends to participate in the group activities and making all feel welcome. They praise God by participating in the Gifts of Love Service, the Christmas pageant and weekly by leading the responsive reading portion of the service.

The young people actively participate in doing God's work throughout the year. 2010 began by the youth group hosting a Linger Luncheon in January to help support Haiti which had been devastated by earthquakes.

In February they supported the Annual Congregational meeting by providing a linger luncheon so all families could stay for the meeting and enjoy soup and sandwiches. Proceeds from this linger luncheon went to buy bunk beds for Camp Gracefield and support St Andrew's CARE project.

Prior to the spring bazaar the youth group met for an evening of baking to support the spring bazaar as well as working on the day of the bazaar. In December when the General Fund needed support the youth group held a congregation Christmas linger luncheon and a mini craft/ bake sale.

In December the youth group under the supervision of elder Bonnie Anderson the youth group have taken on the responsibility of selling gift cards for groceries. A percentage of the sales are kept by the youth group to put toward on of their own initiatives.

In 2011 the youth group plans to continue in God's service having fun and supporting missions locally as well as globally. One Saturday in January, February and March the youth group has committed to assisting Knox Church downtown with their program- Out of the cold which invites the disadvantage people in the community to come in out of the cold and enjoy a hot cooked meal. The youth peel vegetables, set up tables and chairs and set the tables for supper.

The group will continue to sell the grocery gift certificates each Sunday after church downstairs. They encourage and thank the congregation to support their fund raising initiative.

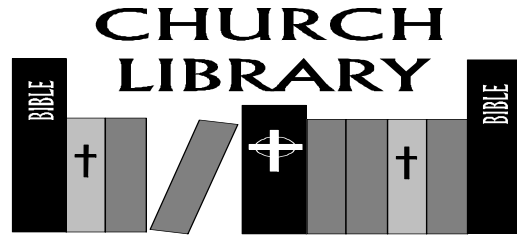
Planned social events for 2011 include bowling, skating on the canal, brunch at Fulton's Pancake House with an invitation to the congregation to join them on this outing. To finish the first half of the year the group will enjoy a pool party at the Kendall's.

The senior group discussions will continue to be held once a month until the end of May. February's topic will be on "Creation and Evolution" This energetic youth group could certainly adopt the passage from Micah 6:8 as their own. "It is quite simple: Do what is fair and just to your neighbour, be compassionate and loyal in your love and don't take yourself too seriously - take God serious." In all that they do and all that they say and how they respond to the challenges put to them; they do as loving caring concerned Christians. As leaders we are honored to work with this group of Christian pre-teens and teens who inspire us as they play, laugh and go about doing God's work.

Respectfully Submitted on behalf of St Andrew's youth group leaders  
Marlene McCarville

## Library News

Since last year, we have managed to review the Library books and sort, purge, and log the books and CD's on the computer. Rev. Doug has put the listing on the church Web site, and there are print outs at the Library, showing the books Title, Author and showing a designate whether the book is Fiction or Non-Fiction.



There is great selection of books to chose from, religious, self help, church development, romance and true stories, just to name a few. There are in depth religious books, if you would like to delve into the books of the Bible, other books describing what it was like in Biblical times. Some of my favourite authors are Max Lucado, Billy Graham, and Francine Rivers – look for their books on the shelves.

Books that others have read this year, and received good comments, are the Series from Lorraine Snelling (Ruby, Pearl, Opal, Amethyst) .

The children's library is found as you come up the stairs at the front door, an excellent selection for all ages, and DVD's as well.

We have received books from the congregation and they are added to the list as we receive them, however we have not spent funds on the Library to date.

Enjoy the Library - Books that are easy to sign out, read and bring back, no cost, no hassle, let's put the Library to good use. ....Happy Reading!

Herb and Donna Brennen

## Worship Planning Team Annual Report



This year we established a new working group at St. Andrew's. It is not a committee because it is only planning to meet two to four times per year to give some input to the minister and the Director of Music on creative ideas for worship.

This is what the "Worship Planning Team" has been doing and is going to do:

*The Worship Planning Team will work with the minister and Director of Music to plan creative, meaningful and enthusiastic worship for St. Andrew's Presbyterian Church in Stittsville. This will include being mindful of the full participation of all ages from our youngest children to our most senior members, and representing the diversity of musical interests that make up our community. It will also include making use of the varied musical gifts of the people in our congregation.*

Members of the Worship Planning Team are: Brianna Allard, Gwen Argue, Robert Dueck, Doug Kendall (ex officio), Blaine Sack (ex officio) and Geppy Walton. We have only met once, but already that one meeting has had an impact on the worship life of St. Andrew's helping to coordinate the involvement of the trumpeter for our Remembrance Sunday Service and encouraging the adding of the "Carol Fest" and our "Longest Night" service at Christmas time.

In the coming year we plan to continue to build on the diverse music program we currently enjoy and seek to broaden the involvement of all ages in helping to lead enthusiastic, creative and meaningful worship in the life of St. Andrew's.

Doug Kendall for the Worship Planning Team

## Ministry of Music Report

Music continues to be alive and well here at St. Andrew's. The music program, with its players and singers, provides uplifting music and inspirational songs, adding moments of musical praise to the overall worship experience. Continued thanks to all the people of St. Andrew's for allowing us to grow and share together in the love and joy that music that can bring to our daily lives.

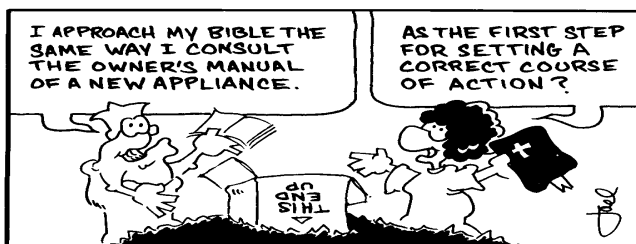
Many successful and special events were held over the past year. Some of which included musical offerings from the Sunday school, fiddling and piano music by the 'St. Andrew's Strings', Hymn sings, as well as other solos and performed and sung by children and youth of the congregation.

The New Year featured a special 'Gifts of Love' service in February, followed by other special services during Lent, Holy Week and Easter. Some of the choir accompanied the United Church choir on an anthem performed at their Good Friday service. The spring featured a special Anniversary service after which the choir broke and rested for the summer.

*While the Longest Night service was not attended by many people, it was significant and deeply appreciated by those who did attend. You never fully know what people have been through in their lives, or the way God might touch them. During the service we looked at how even in the midst of sadness there is still Hope, Peace, Joy and Love, and how the birth of Jesus brings us all of those things. Following the service in the quiet of the sanctuary and with the comfort of tea and goodies, one person who does not regularly attend our church commented that this service was exactly what she needed in the Christmas Season, and asked that we be sure to continue our longest night service tradition.*

*"The light shines in the darkness and the darkness has not overcome it."*

### Pontius' Puddle





The choir resumed practice in early September and was welcomed back with some newly purchased anthems from the Canadian Choral Centre. The last quarter of 2010 included a special Thanksgiving and Remembrance service, with the highlight of the November service being a young, local guest trumpeter who performed the Last Post.

The Advent season was an exciting time for St. Andrew's and its Ministry of Music Program. Highlights included: a 'Community Carol-fest', a service of anthems and carols, that featured choirs from area churches, as well as the newly formed Goulbourn Male Chorus; also, the Children's Christmas pageant "Would you like to hold the baby?", a fresh contemporary adaptation of the traditional Christmas story, under the direction of Pam Kendall. A big 'thank-you' to everyone who helped organize, direct, and participated in making these events such a wonderful success!

The Christmas season featured for the first time at St. Andrew's a 'Longest Night Service', which was held on December the 21<sup>st</sup>, the first day of winter and the longest day of the year. This service mirrored our journey through advent, and was woven with readings, darkness, hymns and quiet reflection. Christmas Eve was highlighted by two services, a late afternoon Children's service and the traditional evening Candlelight service. The evening service featured a duet by Heather and Jenna McKweon, songs by the Sunday school choir led by Linda McKelvie, and an arrangement of the Coventry Carol performed by our Hand-bell choir under the direction of Pam Kendall.

Special thanks to Harold and Sylvia Morrison for hosting our 'yummy' Christmas potluck – and also to Doris Porter for providing delicious treats throughout the year for the choir to enjoy.

I am very much enjoying my position at St. Andrew's. My role as your Music Leader allows me the opportunity to worship with you, praising God and expressing myself through the gift of music. It is a pleasure working with Rev. Doug, the choir, and all Church groups. Thanks to all choir members for your time, talent, dedication and friendship. Let's continue making beautiful music for us and the Lord Our God!

Prepared by: Blaine Sack,  
Director of Music





## GREETERS, READERS & TREATERS

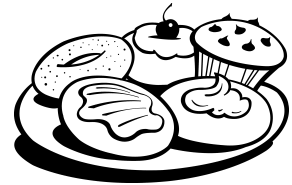
Thank you to all who help in the ministry of our church. We have a great team of greeters making sure that all who enter St. Andrew's are made to feel welcome. I'm sure it makes all who enter, and especially newcomers, made to feel they have come to a warm and friendly place.

Having such a great selection of people volunteering to be readers is such a treat, since it gives everyone a chance to be a little more familiar with different faces and voices. It's so nice having our young people being involved by doing the Psalm readings. They are doing a great job.

And where would we be without the group who make and serve refreshments in the gathering hall where all can get acquainted with newcomers or just catch up on the news with old friends over a cup of tea or coffee. Right now we only have 5 pairs taking their turns so if you would like to help, call Geppy and she will pair you up with a more experienced person to make sure you are comfortable with the procedures. If just a few more get involved it would make the load that much lighter for all.

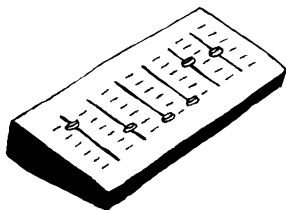
Everyone is very thankful to Joyce Brown for reminding them during the week of their duties – it is very much appreciated. Thank you Joyce.

.Involvement brings about a wonderful sense of belonging as well as a feeling of having served and offering an opportunity to get to know others. Just call Geppy at 836-5019 or 831-1256 and she would love to add you to the list.



Respectfully submitted by Geppy Walton

## Sound System Report



The sound system at St. Andrew's is run by a team of 6 volunteers, who's role is to provide proper audio for all of our church functions and to create tapes of services and special functions for our at home worshipers. There were a total of 59 regular services and special functions scheduled with the sound crew and we were able to provide coverage for 54 of those services. The services with no coverage were during the summer months. There were also some unplanned events such as weddings or funerals when we have been called upon to participate.

Over the past year there have been numerous events that required special set-up for services. The sound crew has attended some dress rehearsals for special functions to ensure that we can provide optimal audio services & recording capability. The highlight of 2010 was the addition of a new member to the team, Maggie Monette. Maggie commenced her training in the 4<sup>th</sup> quarter of 2009 and completed it in February of 2010. She has been taking services independently since March of last year and in the



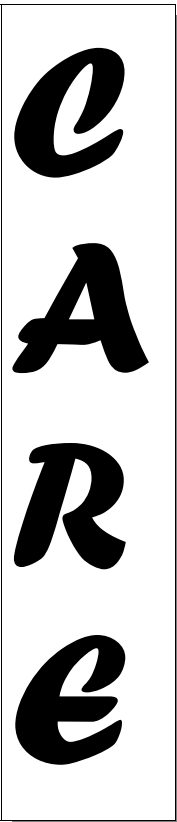
summer she was responsible for a wedding. We welcome Maggie to the team and thank God for the blessing she has been. We were unable to move forward with the planned upgrades to the sound system due to a lack of funding. We trust that you, the congregation have enjoyed the services as much as we have enjoyed being part of making them a blessing at St. Andrew's.

The sound crew continues to look forward to being part of the life and work of St. Andrew's. We pray that we will be able to proceed with the enhancements postponed from last year. This will allow for the production of CDs of each service to be delivered to our at home worshipers and podcasts to be added to our Church website.

I would like to thank the members of the sound crew, Emily Monette, Maggie Monette, Frieda Veenstra, Matt Carroll, and Steve Allard who bring their dedication and technical expertise in this important role within St. Andrew's. We look forward to our continued service in 2011.

Respectfully submitted Clint Gaebel  
Sound Crew Coordinator

## **Community \*Accessibility \*Renewal \*Expansion**



Your C.A.R.E. Fundraising Committee consists of the following members Dawna Selby, Emily Monette, Donna Brennan, Gwen Gaebel, Geppy Walton, Rev. Doug Kendall, and Wendy Gaebel-Dallaire.

The year 2010 was a busy year for the C.A.R.E. Fundraising Committee, we have met bi-weekly and at times weekly in order to execute three large scale fundraising activities as well as working hard to increase awareness of the C.A.R.E project in the congregation and in the community. Firstly, we had the time, talent and treasure auction which yielded a healthy profit to the C.A.R.E. initiative. Secondly we re-introduced the Denim and Diamonds Dinner and Dance. Finally, we executed the "Friends of St. Andrew's" letter, which was mailed to past congregation members, those who were involved here in baptisms, funerals or marriages over the years as well as to people who signed the Church's guest book. This effort has yielded several donations to C.A.R.E. as well as some former attendees returning to St. Andrew's. We are also pleased to report that the envelope givings for 2010 were up significantly which demonstrates the increased awareness the C.A.R.E. Fundraising Committee has generated via announcements, bulletin messages and activities. At the end of 2010, the C.A.R.E account sat at approximately \$157, 000 which means that we are at nearly 80% of our goal.

The C.A.R.E. Fundraising Committee has a busy year planned in 2011 as well. Currently, we are preparing to issue a challenge to the congregation. Generously, a member of our congregation has agreed to match the funds raised by the congregation up to \$20, 000. We plan to announce this challenge at the ACM via a letter and brief presentation. If we are successful with this initiative we will have met the \$200, 000 goal by Easter Sunday when the challenge closes. Also, we have accepted the donation of a print of a painting of our

Church by Ben Babelowsky as it sits pre-renovation. We plan to offer a limited number of these prints signed by Ben Babelowsky for sale beginning on Anniversary Sunday. Look for the details on this beautiful print in the spring. Finally, we are planning an event for the fall of 2011 called "Quilts and Cars". While this event is still under development, we anticipate it will be a quilt show at various houses in Stittsville and a car show at St. Andrew's as well as a pit stop at the Church that may include a small bake sale.

While the Denim and Diamonds Dinner and Dance was not as successful as we had hoped from a fundraising perspective it was very successful from a fellowship perspective. The event was well attended and everyone who came enjoyed the dinner of roast hip of beef with all the fixings including decadent desserts and then danced the night away. The event was talked about long after it was over as a great time to converse with friends. It was a wonderful reminder of what the C.A.R.E. project is all about, creating a space both physically within our Church and within our lives and hearts for fellowship.

Respectfully Submitted by: The C.A.R.E Fundraising Committee

Prepared by: Wendy Gaebel-Dallaire (C.A.R.E. Fundraising Committee Convenor)

## PRESBYTERIAN CHURCH WOMEN



The PCW met monthly during the year on the first Monday of each month. The ladies catered to funerals when required and organized a spring bazaar in April. The Ten Thousand Villages organization brought their fair trade items to sell plus Pearls for Girls, an organization selling jewellery to support women in Lesotho, Africa were invited to attend. Anita Wong also sold the handmade paper jewellery with proceeds going to the CARE fund.

The PCW purchased a new freezer for the church and arranged for the old one to be picked up and disposed of.

The ladies organized a night of fellowship in April which was held at Scores Restaurant in Kanata. We did not meet during the summer months as usual.

In the fall we helped with food preparation for the Denim and Diamonds Dinner Dance organized by CARE. We did not have a Christmas bazaar this year.

On December 19 we served the refreshments for the male chorus choir who put on a performance in our church.

We would like to thank all of our congregational members who helped out in any way with our events. The success of the bazaars and other events always depends on the contributions of the whole church. Please feel free to join the PCW at a meeting which are always held the first Monday of the month at 10 am in the church kitchen.

Please note our upcoming Spring Bazaar on Saturday April 9 with Ten Thousand Villages, Pearls for Girls, Bake Sale and Luncheon.

Respectfully submitted—Sandra Monette, PCW President

**St. Andrew's PCW**  
**Statement of Income & Expense as of Dec. 31, 2010**

2009 Bank Balance (\$5065.16 + Petty Cash \$ 124.31)	\$5189.47
<b>Income</b>	
Catering (funerals)	\$1700.00
Spring 2010 Bazaar	\$1532.50
CARE Committee Loan Repaid (Denim & Diamonds)	\$1285.73
<b>Income 2010</b>	<b>\$4518.23</b>
<b>Total Income 2009 Bank Bal \$5189.47 + \$4518.23</b>	<b>\$9707.70</b>
<b>Expenses</b>	
Groceries Purchased	\$487.54
World Vision Donations	\$420.00
Bank Service Charges	\$ 44.00
Freezer Purchased	\$733.37
Tote Boxes Purchased	\$33.84
CARE Committee Loan (Denim & Diamonds)	\$1285.73
Pledge to General Church Fund	\$632.00
Pledge to CARE Fund	\$1932.00
Flowers Purchased (Beryl Parks)	\$31.63
Cheque Supply Order	\$42.31
To Petty Cash	\$14.91
<b>Total Expenses</b>	<b>\$5657.33</b>
Net Income 2010 Bank Bal \$3940.97 + Petty Cash \$109.40	\$4050.37
<b>Total</b>	<b>\$9707.70</b>

### Strawberry Supper 2010

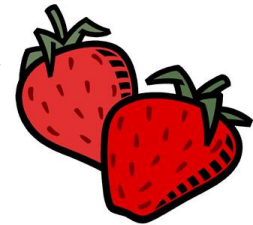
Our Strawberry Supper was held this year on June 24, 2010.

The Committee was made up of Chair Gwen Gaebel, Sandra Monette, Geppy Walton, Dawna Selby, Emily Monette and Frieda Veenstra.

We decided to raise the prices this year from \$12.00 to \$15.00 for adults and \$5.00 to \$6.00 for children with no family price. Consequently, even though we had less of a turnout from last year, we increased our profit slightly.

We are pleased to report a profit of \$3,624.85. Many thanks to everyone who gave their time and donations to make this another successful project.

Respectfully submitted by Frieda Veenstra



## BOARD OF MANAGERS REPORT – 2010

The Board of Managers is responsible for the business and property affairs of the Church. This includes not only the financial aspects of our congregational life, but also most items of repair and maintenance, both inside and outside the Church building.

The Board is made up of nine persons elected by the congregation to serve a three-year term. We are always looking for new Board members to join our team to provide much needed support and fresh insights.

### Recognition

The current Board is:

Serving until Feb 2011	Serving in 2011-12	Serving until Feb 2013	Serving until Feb 2014
Charlie Monette	Jim MacKelvie	Blair Hastie	
Jamie MacKay	Geppy Walton	Frits VanderWal	
Peter Selby	Gudrun Lundie		
Frits VanderWal	Peter Selby		
	Frits VanderWal		
	Jamie MacKay		

**We would like to thank all the members of this current Board. Their hard work and dedication is greatly appreciated. In particular, we would like to thank Charlie Monette, our treasurer, who, after many years in this role has decided to take a well-deserved break. Not only has Charlie faithfully and expertly executed his duties as treasurer in a professional and caring manner, he has been the voice of experience and reason on our board of managers' team as well. We'll miss you at our meetings Charlie. Thank you very much for your patience, support and dedication for so many years.**

Although there are many who have contributed to the management and maintenance of our church, there are a few that deserve special recognition this past year:

- **Peter and Dawna**, for grass cutting and lawn maintenance throughout the summer. The lawn was always in excellent shape.
- **Gudrun** for her continued support in looking after the Church Hall bookings. Her professional manner and experience mean we are well represented and our best interests are always considered.
- **Bill and Ray** for the professional manner in which they represent and support our church employees. We know they are being well represented and looked after. We are also very thankful that Bill continues to provide this important support after having resigned from the board last year.



- **Geppy** for tirelessly recording and publishing our meeting minutes and action items list, amongst all the other duties she supports for our church. We don't thank you enough Gep.
- **Peter** for the myriad of repairs he has performed this past year and every year that keep our church in such great shape. (Front Lawn Lights, Parking lot signs, painting the kitchen cupboards, repair wood under study window, electrical fixtures etc etc etc.) You continue to make us all look good Peter. Thank you.
- **Frits VanderWal** for helping obtain quotes and liaise with contactors as well as provide his individual time to do such things as install the cubby doors on the church office upper level, and team up with Peter and Doug to install railings and shorten pews.
- **Ron Moore** for donating gravel and sand and plowing our parking lot and pathways during the winter.

Each year that I summarize the board's accomplishments I continue to be amazed at the work and support provided by so few who do so much for all of us to keep our church looking good and functioning well. We continue to be truly blessed with such small, yet active and energetic team.

### **Accomplishments for 2010**

The project activities that the Board and members of the congregation facilitated throughout 2008 were:

- Church Cubby doors completed
- Finish painting Kitchen cupboards
- Complete the refurbishment of the parking lot signs
- Strip and re-polish the church hall floor
- New feet on the dividers in the Church hall.
- Rewired the storage area to accommodate a new freezer.
- Routine Fire Extinguisher inspection and maintenance
- Repair/replace rotten wood under the study window.
- Repair the lights on the front lawn sign
- Shorten pews to accommodate a wheelchair
- Install handrails on the sanctuary steps leading up to the choir loft
- Install a water cooler the foyer
- Install glass window in study door
- Install exterior door to study
- Repaired leaking bathroom tap
- Front door repaired (cleaned & lubricated door latch)
- Repaired dishwasher

In addition to these specific projects, there were also several routine events in which members of our congregation volunteered to help clean up, fix up, tidy up and generally maintain our Church property. There are too many to name, but we want to thank those who came out to help us on with some of these projects or work days.

- Spring Arbor Day

- Fall cleanup day
- Those who shovelled walkways, or worked in the gardens throughout the year
- Those who helped with a variety of miscellaneous small but necessary inside chores.

These thankless tasks were noticed and appreciated by the Board.

### Financial summary for 2010

**Briefly, our financial status as of the end of December 2010 is as follows:**

Income	\$112,917.75
Operating Expenses	\$ 133,423.47
<i>Difference</i>	<i>\$20,505.72</i>

Thanks to the many generous donations and financial support of the congregation.

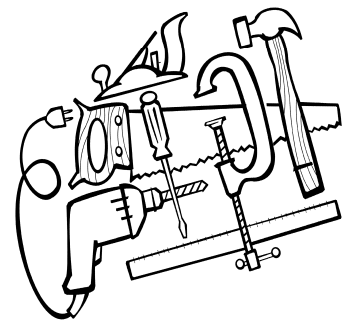
### Upcoming Projects

In the coming year there will once again be a number of challenges and concerns that will need to be addressed by the Board. Several of the projects identified to be done in 2010 were postponed due to financial constraints. These projects have been shifted to this new year in the hopes that we can address them before things get worse.

The main priorities have been identified below and, with the help of our congregation, we anticipate completing all or most of them throughout the upcoming year.

### 2011 Project list

- Repair the leaking front foyer roof
- Repair/Paint wood trim outside
- Repair church sign + Lights
- Install electrical baseboard heater in church office
- Rear/side entrance stair landing floor replaced, re-carpeted
- Repair/Replace 1-2 plastic covers for stained glass windows
- Expand the gravelled section of the parking lot
- Repair/Replace ceiling fans in sanctuary
- Permanently repair chair feet



### In Summary

We have had a productive and successful year, with many changes and improvements to our Church, thanks to the many volunteers and support of our congregation in so many ways. We pray for the continued enthusiasm and spirit of this congregation. These qualities have always been important to the financial well being of our Church. They will again be essential in meeting these challenges of the future.

Respectfully submitted;  
 Jim MacKelvie, on behalf of  
 The Board of Managers of St. Andrew's Presbyterian Church, Stittsville,

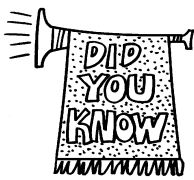
## Trustees Report

The trustees of St. Andrews are David Whittet, Jim Brown, and myself. The special trustees account to receive and hold the monies raised for the CARE project remains in operation. The trustees are only able to release monies from this account to pay costs associated with our CARE project.

The trustees continue to look for secure investment opportunities yielding higher rates of return than the bank account and offering the kind of flexibility required. There are very limited options.

The trustees look forward to acting on behalf of the congregation as we realize our CARE dream.

Respectfully submitted on behalf of the Trustees,  
 Clint Gaebel , Trustee



...**that we gather** and send on Campbell's soup labels, postage stamps, eyeglasses and pop tabs? Collection bins are downstairs on the wall near the kitchen.

...**that we have PAR available?** This congregation offers an automatic withdrawal program for church givings allowing you to pre-plan your givings and the church to have offerings that are spaced evenly throughout the year thus avoiding 'high' and 'low' seasons.

...**that we are "Team 100"?** When we happen to eat at the Broadway restaurant and let the server know that "We are team 100", 10% of any dollars spent on food are donated back to St. Andrews.

...**that there are large print bulletins made each Sunday?** Geppy currently make up 3 copies but if more are needed, let her know ahead of time.

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## Review Report

To the Members of

**St. Andrew's Presbyterian Church, Stittsville**

We have reviewed the statement of cash receipts and disbursements of St. Andrew's Presbyterian Church for the year ended December 31, 2010. Our review consisted primarily of enquiry, analytical procedures and discussion related to the information supplied to us by the church.

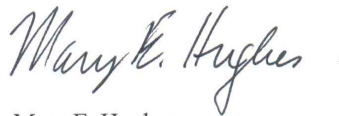
A review does not constitute an audit and consequently we do not express an audit opinion on this statement of cash receipts and disbursements.

Based on our review, nothing has come to our attention that causes us to believe that this statement does not reflect the cash receipts and disbursements for the year in all material respects.



Harold Morrison

February 10, 2011



Mary E. Hughes

**St. Andrew's Presbyterian Church**  
**For the year ended December 31, 2010**

**Statement of Cash Receipts and Disbursements**

	Receipts	Disbursements	Excess of Disbursements over Receipts
Income for Support	109,045.00		
Operating expenses		126,718.24	
	<u>109,045.00</u>	<u>126,718.24</u>	(17,673.24)
Income for CARE	26,207.60		
Income Denim & Diamonds	2,952.75		
Expenses Denim & Diamonds		3,050.02	
Expenses for CARE-other		24.01	
Disbursement to CARE Trust Account		26,207.06	
	<u>29,159.81</u>	<u>29,281.09</u>	(121.28)
Receipts for Designated Funds	11,274.02		
Disbursements to Designated Funds		11,284.02	
	<u>11,274.02</u>	<u>11,284.02</u>	(10.00)
Memorial Receipt for PCW	500.00		
Memorial Disbursement to PCW		500.00	
	<u>500.00</u>	<u>500.00</u>	-
	<u>149,978.83</u>	<u>167,783.35</u>	<u>(17,804.52)</u>

**Statement of Financial Position**

Current Assets			
Bank, current account		2,705.27	
Bank, trust account		150,265.02	
Investment in BCE Inc., 109 shares @FMV		3,846.61	
Grocery cards on hand		2,080.00	
			<u>158,896.90</u>
Current Liabilities			
CARE trust overpayment			120.85
Fund Balances			
Trust funds CARE	150,144.17		
BCE Inc. for CARE	<u>3,846.61</u>		
		153,990.78	
Unrestricted funds		4,785.27	
			<u>158,776.05</u>
			<u>158,896.90</u>

## Financial Detailed Report 2010

### Income for Support of the Church

Collection	2009	2010
10 Weekly Envelope offerings	68,209.25	66,879.00
11 PAR for support	6,436.00	11,245.00
12 Loose collection	2,281.65	1,601.62
13 Non Envelope Offering	321.84	1,456.29
14 Visitors' offerings	2,759.00	3,286.00
15 Sunday School Offering	89.61	39.32
16 Sunday School Envelopes	142.96	131.65
17 Grocery Cards	-	120.00
18 Choir	-	275.00
19 Initial Envelope Offering	287.00	275.00
20 Anniversary	505.00	505.00
21 Easter	1,064.00	1,297.00
22 Thanksgiving	309.00	432.00
23 Christmas	1,595.00	3,269.76
24 Sub Total for Collection	<b>84,000.31</b>	<b>90,812.64</b>
<b>25 Hall Rental</b>		
Scouts	150.00	-
26 Tae Kwon Do	5,470.00	5,765.00
27 Misc. hall rental	-	50.00
28 Weddings	-	200.00
29 Organ rental	765.00	445.00
30 Funeral services	-	500.00
31 Sub Total for Hall Rental	<b>6,385.00</b>	<b>6,960.00</b>
<b>32 Fundraising</b>		
33 PCW Donation	3,750.00	632.00
34 Strawberry Social	5,063.37	4,767.00
35 Village Fest	1,034.57	-
36 Christmas Tree	-	933.50
37 Celebration Chest	-	746.00
38 Bazaar	2,706.48	-
39 Dinners/lunches	-	-
40 Special Other	520.00	405.00
41 Dividend/interest income	167.88	188.86
42 Sub Total for Fundraising	13,242.30	7,672.36
43 Memorials for Support	1,120.00	3,600.00
<b>44 Total Income for Support of Church</b>	<b>104,747.61</b>	<b>109,045.00</b>
<b>45 Income for CARE</b>		
46 Collection	11,195.00	14,507.06
47 PCW	-	1,932.00
48 Auction	-	6,608.00
49 Denim & Diamonds Dance	-	2,952.75
50 Friends of CARE	-	825.00
51 Memorials designated for CARE	3,172.80	2,335.00
52 Total Income for CARE	<b>14,367.80</b>	<b>29,159.81</b>
<b>Income Designated for Missions and Outreach</b>		
53 Presbyterians Sharing	6,635.00	7,695.00
54 PWS&D	1,437.05	3,107.46
55 Knox-Out of the Cold	150.00	-
56 Kanata Stittsville Refugee Sponsorship	-	-
57 Stittsville Food Bank	55.63	235.00
58 Gracefield camp	565.25	236.56
59 Collected in Trust	70.00	-
60 Sub Total for Designated Funds	<b>8,912.93</b>	<b>11,274.02</b>
61 Memorial donation for PCW	-	500.00
<b>62 Total Income</b>	<b>128,028.34</b>	<b>149,978.83</b>

## Expense Budget 2011

	2010 Budget	2010 Actual	2011 Budget
<b>63 Ministry</b>			
64 Stipend	44,325.00	40,531.29	40,980.00
65 Travel	-	3,999.96	4,000.00
66 Housing	19,360.00	19,450.62	19,645.00
67 Utilities	4,075.00	4,093.71	4,135.00
68 Pulpit supply	1,050.00	1,225.00	1,300.00
69 Study leave	600.00	600.00	600.00
70 Discretionary expense	300.00	-	200.00
71 Book allowance	-	129.47	200.00
72 CPP	2,016.30	1,897.21	1,855.68
73 Employment Insurance	1,046.36	1,046.31	1,101.46
74 Health and dental insurance	2,579.00	3,471.63	3,500.00
<b>75 Total Ministry</b>	<b>75,351.66</b>	<b>76,445.20</b>	<b>77,517.14</b>
<b>76 Ecclesiastical</b>			
77 Organist	9,700.00	9,199.96	9,850.00
78 Organist special	750.00	500.00	800.00
79 Organist expense	400.00	35.42	200.00
80 Organist vacation	250.00	250.00	250.00
81 Organist supply	-	500.00	-
82 Music license	205.00	205.00	205.00
83 Senior choir supplies	300.00	229.11	300.00
84 Incidental Session	3,500.00	695.17	3,000.00
<b>85 CARE expenses</b>	<b>500.00</b>	<b>24.01</b>	<b>-</b>
<b>86 Denim &amp; Diamonds Dance</b>	<b>-</b>	<b>3,050.02</b>	<b>-</b>
87 Christmas gifts	200.00	200.00	200.00
88 Sunday School	1,500.00	433.37	1,000.00
89 Youth Group	500.00	184.00	500.00
90 Nursery	200.00	-	200.00
91 Cradle Roll	-	-	-
92 Library	125.00	-	100.00
93 Congregational Assessment	4,000.00	3,600.00	3,600.00
94 Ottawa Presbytery Dues	3,600.00	3,665.70	3,783.65
95 Offering envelopes	500.00	307.79	500.00
<b>96 Total Ecclesiastical</b>	<b>26,230.00</b>	<b>23,079.55</b>	<b>24,488.65</b>
<b>97 Property Expense</b>			
98 Caretaker	4,100.00	4,100.04	4,200.00
99 Caretaker extra hours	180.00	157.68	180.00
100 Caretaker expense	300.00	143.67	200.00
101 Church Fellowship supplies	200.00	259.60	300.00
102 Celebration meals	-	200.00	200.00
105 Strawberry Social expense	-	1,142.15	-
107 Exterior/grounds maintenance	1,500.00	947.75	1,500.00
108 Building maintenance	12,000.00	932.25	12,400.00
109 Furnace	500.00	-	500.00
110 Sound Board	2,000.00	55.25	2,500.00
111 Organ and piano maintenance	300.00	80.00	300.00
112 Heat and Hot Water	5,000.00	2,793.00	5,000.00
113 Hydro	2,200.00	2,311.42	2,500.00
114 Water	250.00	216.64	250.00
115 Insurance	4,300.00	4,247.64	4,500.00
<b>116 Total Property Expense</b>	<b>32,830.00</b>	<b>17,587.09</b>	<b>34,530.00</b>

<b>117 Office and Administration</b>			
118 Office support	7,155.00	5,857.20	7,255.00
119 Office supplies	1,800.00	938.75	1,200.00
120 Copier expense	-	315.59	350.00
121 Telephone	1,000.00	786.39	800.00
122 Internet	1,000.00	1,399.24	1,000.00
123 Office equipment	1,500.00	56.49	1,500.00
124 Advertising	1,000.00	1,411.76	2,000.00
125 Printing	300.00	-	300.00
126 Postage	125.00	64.41	100.00
127 Bank charges	600.00	490.82	600.00
128 PAR service charges	60.00	57.00	65.00
129 Interest expense	50.00	8.58	100.00
130 GST expense reduction	(500.00)	(545.46)	(500.00)
132 Treasurer's honorarium	1,500.00	1,500.00	1,500.00
133 Treasurer's expense	300.00	176.66	300.00
134 Year end adjustment from 2009	-	163.00	-
<b>135 Total Office and Administration</b>	<b>15,890.00</b>	<b>12,680.43</b>	<b>16,570.00</b>
<b>Total Operating expenses</b>	<b>150,301.66</b>	<b>129,792.27</b>	<b>153,105.79</b>
<b>Disbursements to Designated Funds</b>	<b>-</b>	<b>11,284.02</b>	<b>-</b>
<b>Transfers to CARE account</b>	<b>-</b>	<b>26,207.06</b>	<b>-</b>
<b>136 Memorial Disbursements</b>	<b>-</b>	<b>500.00</b>	<b>-</b>
<b>137 Total Disbursements</b>	<b>150,301.66</b>	<b>167,783.35</b>	<b>153,105.79</b>

#### Memorials

	Received	Disbursed	Balance
138 Memorials received in 2010	6,435.00		
139 Disbursement to PCW		500.00	
140 Designated to CARE		2,335.00	
Net funds for operating			3,600.00

#### CARE 2010

141 Income from all sources	29,159.81		
142 Expenses allocated to CARE		3,074.03	
143 Net funds for deposit to Trustee's acct			26,085.78

#### CARE Trust Account

	Received	Disbursed	Balance
144 2002 Donations	5.00		5.00
145 2003 Donations	175.00		180.00
146 2004 Donations	295.00		475.00
147 Memorials donated from 2004	4,296.15		4,771.15
148 CVS Architects		5,000.00	(228.85)
149 2005 Donations	3,689.30		3,460.45
150 Memorials donated from 2005	2,908.25		6,368.45
151 2006 Donations	9,803.82		16,172.27
152 Memorials donated from 2006	1,962.21		18,134.48
153 2007 Donations	50,720.70		58,855.18
154 Memorials donated from 2007	1,225.00		70,080.18
155 2007 Interest and bank charges	205.04	23.69	70,261.53
156 2008 Donations	38,012.70		108,274.23
157 Memorials donated from 2008	425.52		108,699.75
158 2008 Interest and bank charges	865.43	5.00	109,560.18
159 2009 Donations	11,195.00		120,755.18
160 Memorials donated from 2009	3,132.80		123,887.99
161 2009 Interest and bank charges	25.27	27.30	123,885.43
162 2010 Donations	23,750.75		147,636.18
163 Memorials donated from 2010	2,335.00		149,971.18
164 2010 interest and bank charges	176.14	3.15	150,144.17
165 2010 overpayment	120.85		150,265.02

<b>Members:</b>	<b>122</b>
<b>Adherents(Adults):</b>	<b>47</b>
<b>Adherents(Children- under 18):</b>	<b>35</b>
<b>Total households</b>	<b>103</b>
<b>Registered envelopes(Active)</b>	<b>91</b>
<b>Total members of Session</b>	<b>14 (13 Elder's + Moderator)</b>
<b>Last Session review of roll:</b>	<b>June 01, 2010.</b>
<b>Last Presbytery review of roll:</b>	<b>June 27, 2009.</b>

Submitted by Ray Jamieson

**St. Andrew's Presbyterian Church Information**

**Minister** Rev. Doug Kendall (cell) 883-5917  
**Organist/Music Director** Blaine Sack 205-0428  
**Office Support** Geppy Walton 836-5019  
**Envelope Sec. & Roll Clerk** Ray Jamieson 836-5911  
**Presbytery Representative** Clint Gaebel 831-1829  
**Treasurer** Blair Hastie 435-3012  
**Custodian** Geppy Walton 836-5019

**Ministry Teams**

**Session (Clerk)** Clint Gaebel 831-1829  
**Board of Managers** Jim MacKelvie 831-1481  
**Facilities Coordinator** Gudrun Lundie 836-0927  
**Choir** Blaine Sack 205-0428  
**PCW** Sandra Monette 831-0359  
**Fellowship Time** Geppy Walton 836-5019  
**C.A.R.E.** Wendy Gaebel-Dallaire 831-3291  
**Library** Donna & Herb Brennen 591-0628  
**Historian** Barry Paul 978-3515  
**Newsletter** Beth Ronaghan 836-7120  
**Pastoral Care Team** Gwen Gaebel 831-1829  
**Readers & Greeters** Geppy Walton 836-5019  
**Sound Board** Clint Gaebel 831-1829  
**Nursery** Heather McKeown 831-9454  
**Women's Fellowship** Anita Wong 836-9564  
**Youth Group** Kim Allard 831-3483  
 Marlene McCarville 836-4147

\* \* A directory of our congregation's names, addresses and phone numbers is available upon request from Geppy. It is kept up to date by Ray Jamieson, Roll Secretary and should you note any errors or omissions we appreciate updates.

***SESSION***

Rev. Doug Kendall 883-5917  
 Anita Wong 836-9564  
 Barry Paul 978-3515  
 Bonnie Anderson 692-4283  
 Clint Gaebel 831-1829  
 Dawna Selby 591-8654  
 Gwen Argue 257-1552  
 Gwen Gaebel 831-1829  
 Hilary Dick 831-4442  
 Jamie MacKay 836-2645  
 Kim Allard 831-3483  
 Marlene McCarville 836-4147  
 Steven Allard 831-3483  
 Wendell Sparkes 831-5372

***BOARD OF MANAGERS***

Jim MacKelvie 831-1481  
 Blair Hastie 435-3012  
 Frits Vanderwal 836-7091  
 Geppy Walton 836-5019  
 Gudrun Lundie 836-0927  
 Jamie MacKay 836-2645  
 Peter Selby 591-8654